



Clackamas
Education
Service
District

*Dedicated to Excellence
through Leadership and Service*

13455 SE 97th Avenue
Clackamas, OR 97015-8662
503 675-4000
503 675-4200 Fax
www.clackesd.k12.or.us

Milt Dennison
Superintendent

**ANNOUNCEMENT OF VACANCIES
October 27, 2010**

**Substitute Educational Assistants
and
Substitute Teachers**

The **substitute teacher** will, in cooperation with related service staff, provide instruction and support for the overall educational program in special education classrooms. The teacher is responsible for instruction in all areas identified on the student's IEP, and will provide for the necessary clerical tasks and student's health and safety. The teacher will supervise classroom aides and volunteers. Working conditions may include lifting students who have physical impairments and are unable to assist. **Valid Oregon teaching license and training transcript required (Please click the following link for training information <http://www.clackesd.k12.or.us/hr/sub.html>).**

The **substitute educational assistant** will assist the teacher in various learning environments including classroom, school and community with disabled students preschool through post high school (3-21). The assistant will provide instruction, assist with behavior management, perform necessary clerical tasks and student personal care. The assistant will help supervise students at various times including lunch, recess and field trips. The assistant will help maintain a clean, safe and healthy classroom and/or work site. Working conditions may include lifting students who have physical impairments and are unable to assist. On-site supervision by teacher provided. **Must be at least 18 years of age. Fingerprint-based criminal history check required.**

Teachers: \$159.47 / day

Educational Assistants: \$13.52 / hour

APPLICATION REQUIREMENTS:

- Completed Clackamas ESD application (<http://www.clackesd.k12.or.us/hr/2010-11Application.pdf>)
- Letter of interest
- Two written letters of recommendation

Pre-Employment Drug Screen and Background Check Conducted
EQUAL OPPORTUNITY EMPLOYER/DRUG FREE WORKPLACE

APPLY TO:

Clackamas ESD, Human Resources, 13455 SE 97th Ave, Clackamas, OR 97015
Fax: 503-675-4200
Email: hr@clackesd.k12.or.us